

JOB OPENINGS
HARRIS COUNTY GOVERNMENT as of 03/21/2016
All Positions Open Until Filled Unless Otherwise Specified

COMMUNITY DEVELOPMENT DIRECTOR

Community Development

DOE/DOQ

FT; Bachelor's degree with course work in urban planning or related field and considerable experience in planning, zoning administration and geographic information system (GIS) operations; supervisor experience. Must possess and maintain valid driver's license. Position reports to the County Manager and will manage the Community Development Department, which includes building inspection, code enforcement, and planning & zoning..

ENGINEER

DOE/DOQ

PT; Bachelor's degree in civil engineering; five (5) years experience in civil or design engineering or related field in local government; must be a certified Professional Engineer in the State of Georgia or obtain same within six months of hire; must have Georgia Soil and Water Conservation Commission Level II Certified Plan Reviewer or obtain same within six months of hire; must possess and maintain valid drivers license; and certified Professional Surveyor preferred. This position reports to the County Manager.

FIELD APPRAISER TRAINEE

Tax Assessor's Office

DOQ

FT; HSD or GED; experience in property appraisal or related field preferred. Must possess and maintain valid drivers license, Georgia Real Estate Appraiser Level I certification or obtain same within one year of hire.

PARTS CLERK

Vehicle Maintenance

\$9.94/Hr

FT; HSD or GED; one year experience in parts procurement, automotive/mechanical engine repair or related field; must possess and maintain valid drivers license; must possess Georgia Correctional officer I certification at medium security (to supervise inmates) or obtain same at first opportunity class is offered after hire date. Job functions include performance of clerical/manual work associated with maintaining inventory levels, purchase parts and materials, and processing related documents; supervise inmates performing various repair/maintenance work; operation of radio communications equipment; maintenance of service, warranty, and equipment records.

NOTES:

1. Qualifications as stated or any equivalent combination of education, training & experience which provides the requisite knowledge, skills & abilities for job.
2. Hiring dependent passing drug screening, background check (to include employment and criminal), and driving history, if applicable.
3. Application can be found at www.harriscountyga.gov; original application must be submitted. Apply at Harris County Board of Commissioners, PO Box 365, 104 North College Street, Hamilton, GA, 31811, unless otherwise indicated.
4. Resumes without applications are not considered.
5. **IMPORTANT:** If you have recently submitted an application and would like for it to be considered for one or more of the positions you see on the above list, you **MUST** call 706-628-4958 and request that your application be forwarded to the appropriate department for the job you are seeking.